



RED SKY RANCH
DESIGN REVIEW ADMINISTRATION

**Landscape Remodel/Modifications
Submittal Requirements/Procedure**

- Completed, signed and dated application
- Design Review Fee (see fee schedule) payable to Red Sky Ranch Association
- (1) set full size and (7) sets 11"x17" reduction of existing/approved plans and the proposed improvements. Please include details of the specific species and sizes to be planted as well as the location of each planting. In addition, please note which trees will be saved and which are proposed to be removed as well as any associated grading changes.

****Please ensure that all of the above information is present when submitting for a remodel. Incomplete applications will not be accepted.**



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DESIGN REVIEW ADMINISTRATION

SINGLE FAMILY RESIDENTIAL APPLICATION FORM

Application Date _____

Date of DRB Meeting _____

Type of Review Sketch Plan Final Plan Modification Miscellaneous

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1. Application will be accepted after all information is provided. Please note that a complete application will streamline the approval process by decreasing the number of conditions of approval that the DRB may stipulate.
 2. Fee must be submitted at time of application (see attached Design Review Board Application Fees). Please note that there is a fee required for both Sketch and Final Plan Review.
 3. Please contact the DRB staff regarding application questions.
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SECTION I – PROJECT INFORMATION

A. Name of Project _____
Project Description _____

B. Legal Description: Filing _____ Lot _____
Street Address _____
Name of Applicant _____
Firm _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

D. Name of Owner _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

E. Architect _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

I have read and will comply with the Red Sky Ranch Construction Activities and Compliance Deposit Regulation concerning construction activities and compliance deposit regulations of Red Sky Ranch.

Signature and Printed Name of Signatory Date

Mailing Address: Post Office Box 1655 – Avon, Colorado 81620-1655
Physical Address: 137 Benchmark Road – Avon, Colorado 81620
970-754-3147 www.designreviewadmin.com

SECTION IV – LIST OF MATERIALS

Name of Project _____

Location Filing _____ Lot _____

The following information must be submitted by the Applicant to the DRB prior to attending the meeting. Color Chips, siding samples, etc. should be presented at the DRB meeting.

A. Building Materials:	Type of Material	Specification, Product Color, Material, etc.
Roof (Pitch is _____)	_____	_____
Primary Wall Material	_____	_____
Other Wall Materials	_____	_____
Fascia	_____	_____
Soffits	_____	_____
Windows	_____	_____
Window Trim	_____	_____
Exterior Doors	_____	_____
Garage Doors	_____	_____
Door Trim	_____	_____
Hand or Deck Rails	_____	_____
Flues, Caps	_____	_____
Flashings	_____	_____
Chimney Enclosures	_____	_____
Trash Enclosures (locate of plans)	_____	_____
Greenhouses	_____	_____
Snow Fence/Gutters	_____	_____

*Please indicate location of utility meters and exterior light fixtures on plans. Attach cutsheets for exterior light fixtures indicating type and material.

****Please note that a full scale on-site mock up of all exterior materials with proposed colors is required during the construction phase prior to installation for final DRB approval. Please refer to Construction Inspections, Section 5 of the Red Sky Ranch Design Guidelines.**

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SECTION V - LANDSCAPE PLAN

Name of Project _____

Location Filing _____ Lot _____

Please note minimum sizes for plant material:

- Deciduous trees – 10% of mix: maximum 2.5 inch caliper; 40% of mix: minimum 2.5 inch caliper; 45% of mix 3 inch caliper; 5% of mix 4 inch caliper.
- Juniper Trees – 10% of mix: maximum 6 foot height; 40% of mix: minimum 8 foot height; 50% minimum mix: minimum 10 foot height.
- Shrubs – 10% of mix: minimum large ball & burlap material; 40% of mix: 15 gallon containers; 50% of mix: 5 gallon containers.

PLANT MATERIALS:	<i>Botanical Name</i>	<i>Common Name</i>	<i>Qty</i>	<i>Size</i>
A. Proposed Trees	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
B. Existing Trees (to be removed)	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
C. Proposed Shrubs	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

SECTION V - Landscape Plan (continued)

Name of Project _____

Location Filing _____ Lot _____

PLANT MATERIALS: *Botanical Name* *Common Names* *Sq. Footage*

C. Ground Cover _____ _____ _____

D. Sod _____ _____ _____

E. Seed _____ _____ _____

F. Types of Edging _____

G. Type of Irrigation _____

H. Type or Method
of Erosion Control _____

(Submit Erosion Control and Revegetation Plan with Final Plans)

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SECTION V - Landscape Plan (continued)

Name of Project _____

Location Filing _____ Lot _____

I. OTHER LANDSCAPE FEATURES (retaining walls, fences, swimming pools, etc.)
Please specify height, materials and colors if applicable.

J. PAVING MATERIALS (driveway, walkways, patios, etc.)

K. EXTERIOR SIGNAGE – Description, (submit details and/or cutsheets if applicable)

L. SITE LIGHTING – Description, (note lighting locations on plan and submit cutsheets)

M. MISCELLANEOUS

Appendix C – Design Review Board Application Fees

Red Sky Ranch Design Review Board Application Fee Schedule For Single Family Residential Lots

<i>Square Feet of Max. Gross Floor Area</i>	<i>Sketch Plan Fee</i>	<i>Final Plan Fee</i>	<i>Total Fee</i>
0-5,000 SF	\$2,500	\$2,500	\$5,000
5,000-7,500SF	\$3,000	\$3,000	\$6,000
7,501-10,000SF	\$3,500	\$3,500	\$7,000
10,001-12,500SF	\$4,000	\$4,000	\$8,000
12,501 + SF	\$5,000	\$5,000	\$10,000

Miscellaneous Notes:

- Minor projects of under \$250,000, fee is 1.5% of project costs, minimum \$150.
- Modification to previously approved plans if implemented during initial construction, **\$150**.
- The DRB may impose an additional fee of \$1000 for any project having more than two Sketch Plan reviews or more than one Final Plan review.
- Lot Amendments - **\$1,000**.
- Appeals - **\$500**.
- Signs and/or Satellite Dishes if presented independently, **\$50**.
- Fees must be paid at time of submittal.
- Fees are calculated on Gross Floor Area, defined as the total floor area measured from the outside of all exterior walls, including basements, covered parking, storage and mechanical areas within the building.
- Fees for projects outside the scope of the current fee schedule will be determined by the DRB staff.
- Late submittal fee shall be an additional 50% of the fee due at the meeting. Acceptance of submittals after the deadline shall be at the discretion of the DRB staff.
- Make checks payable to **Red Sky Ranch Association**.

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