



RED SKY RANCH
DESIGN REVIEW ADMINISTRATION

**Building Envelope Amendment
Submittal Requirements/Procedure**

- ❑ Completed, signed and dated application
- ❑ Design Review Fee (\$1000) payable to Red Sky Ranch Association
- ❑ An amended plan prepared by a licensed surveyor showing both the approved and the proposed Building Envelope
- ❑ An explanation of the basis for the proposed change
- ❑ In Addition, the applicant shall follow either of the procedures outlined below to amend a Building Envelope:

Administrative Procedure:

The Applicant shall submit to the DRB an amended plan prepared by a licensed surveyor showing both the approved and the proposed Envelope, the names, mailing addresses and written approval to amend the Building Envelope from the developer – owner of the golf course, all Owners of any property abutting, directly across the street from or within 200 feet of the property for which the Building Envelope amendment is requested.

OR

Public Meeting:

The DRB may call a public meeting, notice of which has been sent by first class mail at least 30 days prior to the DRB meeting to Owners of property which have a boundary line abutting, directly across the street from or within 200 feet of the property for which the Building Envelope amendment is requested. Such notice shall state the general nature of the DRB hearing and the date of the DRB hearing. Opinions of those surrounding Property Owners will be solicited by the DRB.



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SINGLE FAMILY RESIDENTIAL APPLICATION FORM

Application Date _____

Date of DRB Meeting _____

Type of Review Sketch Plan Final Plan Modification Miscellaneous

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1. Application will be accepted after all information is provided. Please note that a complete application will streamline the approval process by decreasing the number of conditions of approval that the DRB may stipulate.
 2. Fee must be submitted at time of application (see attached Design Review Board Application Fees). Please note that there is a fee required for both Sketch and Final Plan Review.
 3. Please contact the DRB staff regarding application questions.
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SECTION I – PROJECT INFORMATION

A. Name of Project _____
Project Description _____

B. Legal Description: Filing _____ Lot _____
Street Address _____

Name of Applicant _____
Firm _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

D. Name of Owner _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

E. Architect _____
Address _____
Telephone Number _____ Fax Number _____
E-Mail Address: _____

I have read and will comply with the Red Sky Ranch Construction Activities and Compliance Deposit Regulation concerning construction activities and compliance deposit regulations of Red Sky Ranch.

Signature and Printed Name of Signatory _____

Date _____

Mailing Address: Post Office Box 1655 – Avon, Colorado 81620-1655
Physical Address: 137 Benchmark Road – Avon, Colorado 81620
970-754-3147 www.designreviewadmin.com

Appendix C – Design Review Board Application Fees

Red Sky Ranch Design Review Board Application Fee Schedule For Single Family Residential Lots

<i>Square Feet of Max. Gross Floor Area</i>	<i>Sketch Plan Fee</i>	<i>Final Plan Fee</i>	<i>Total Fee</i>
0-5,000 SF	\$2,500	\$2,500	\$5,000
5,000-7,500SF	\$3,000	\$3,000	\$6,000
7,501-10,000SF	\$3,500	\$3,500	\$7,000
10,001-12,500SF	\$4,000	\$4,000	\$8,000
12,501 + SF	\$5,000	\$5,000	\$10,000

Miscellaneous Notes:

- Minor projects of under \$250,000, fee is 1.5% of project costs, minimum \$150.
- Modification to previously approved plans if implemented during initial construction, **\$150**.
- The DRB may impose an additional fee of \$1000 for any project having more than two Sketch Plan reviews or more than one Final Plan review.
- Lot Amendments - **\$1,000**.
- Appeals - **\$500**.
- Signs and/or Satellite Dishes if presented independently, **\$50**.
- Fees must be paid at time of submittal.
- Fees are calculated on Gross Floor Area, defined as the total floor area measured from the outside of all exterior walls, including basements, covered parking, storage and mechanical areas within the building.
- Fees for projects outside the scope of the current fee schedule will be determined by the DRB staff.
- Late submittal fee shall be an additional 50% of the fee due at the meeting. Acceptance of submittals after the deadline shall be at the discretion of the DRB staff.
- Make checks payable to **Red Sky Ranch Association**.

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Lot _____ Project _____

Physical Address _____ Date _____

RED SKY RANCH FEE CALCULATION

(Must be completed and submitted with check. Make checks payable to **Red Sky Ranch Association.**)

New Construction

<u>Sq. Ft. of Maximum Gross Floor Area</u>	<u>Sketch Plan Fee</u>	<u>Final Plan Fee</u>	<u>Total Fee</u>	<u>Check Amount</u>
0 - 5,000	\$2,500	\$2,500	\$5,000	
5,001 - 7,500	\$3,000	\$3,000	\$6,000	
7,501 - 10,000	\$3,500	\$3,500	\$7,000	
10,001 - 12,500	\$4,000	\$4,000	\$8,000	
12,501 and above	\$5,000	\$5,000	\$10,000	\$ _____

Minor Projects Under \$250,000

The greater of 1.5% of project cost or \$150. Attach a copy of the bid sheet or indicate estimated cost below and initial.

\$ _____ x .015 = \$ _____
(Cost) (Initials) \$ _____

Miscellaneous

	<u>Fee</u>	
Modifications to Previously Approved Plans (if implemented during construction)	\$150	\$ _____
Lot Amendment	\$1,000	\$ _____
Appeal of DRB Ruling	\$500	\$ _____
Signs and/or Satellite Dish if presented independently.	\$50	\$ _____

Fees for projects outside the scope of the current fee schedule will be determined by DRB staff.

(Print Name)

(Authorized Signature of Applicant)